

Thank you for your interest in Excelerate's International Traffic in Arms Regulations (ITAR) integrated training courses. Our curriculum is designed to focus attention on the ITAR as it relates to your group and purpose. The courses range from addressing general manufacturing and office personnel to business maintenance and development as well as Executive and ITAR administration staff. The bottom line is that if your company works with defense articles or services in any manner then your personnel need ITAR training to avoid unapproved exports.

Course Descriptions

Introductory Training – Designed for all employees who have access to or come in contact with ITAR controlled articles, services or information. This training provides an overview on ITAR authority, articles, services, foreign persons, what are exports, complying, penalties and communicating with company compliance personnel. The objective of this training is to introduce the requirements of working in accordance with the ITAR to prevent unintentional export violations. All employees should receive this training.

Sales, Engineering and Management Training – Designed to guide personnel who will have contact with foreign persons by keeping them within the limitations of the ITAR. Expanded and additional information is presented on the US Munitions List, articles, technical data, services, licenses and agreements, exemptions, information needed before exporting, what is controlled by the ITAR, foreign travel and meetings. The objective of this training is to provide the next level of detail on properly exporting ITAR controlled information, services and articles to foreign persons.

Executive Overview – This training gives the Executive a top level understanding of Export Regulations; DDTC registration; articles and services that are subject to the ITAR; an overview of Licenses, Agreements and Exemptions; and company compliance via an effective Technology Control Plan. Most importantly, this course equips the Executive with the proper information to ask the right questions in regards to the ITAR to assure that their company is operating within the regulations.

Refresher and Introductory Course – Designed as a review or introduction for Empowered Officials, Technology Control Officers, Export Compliance Officers and other compliance personnel. The agenda covers Export Control, Regulatory Agencies, Methods and Types of Exports, License and Agreement Process, Special Export Issues, Violations / Reporting, and Export Compliance Program overview.

TAILORED TRAINING AND CONSULTING

Training courses can always be tailored to meet a specific need or topic. Often such training is done in conjunction with onsite consulting so that we can understand your current and future requirements. Topics can include guidance in the ITAR, EAR, Registration, Export/Import Licenses, Agreements, Exemptions, Commodity Jurisdiction Requests, USML/ECCN applicability, Self Determination Statements, Technology Control Plan (TCP), Voluntary Disclosure, and other ITAR or EAR Export/Import Services, Automated Export System, US Customs, Incoterms, Payment and Contract Terms, International Cultures and Business Practices, Shippers and Freight Forwarders.

Excelerate will soon offer web based training. This capability will allow company personnel to easily access training material as necessary.

TERMS & CONDITIONS

Onsite training, within the Continental U.S. (CONUS) is \$3,000 for the first day and \$1,500 per day thereafter, plus travel expenses. To schedule training a purchase order (PO) needs to be issued to Excelerate. Payment terms are 50% in advance before traveling and 50% at conclusion of training visit. Travel is billed at cost Due NET 30 upon receipt of invoice. A completion certificate for those that attend training will be provided following receipt of final payment.

Excelerate prefers payment by credit card but will accept payment by check as well. All training payments are due on receipt of invoice; which will be emailed to the point-of-contact indicated by the customer. Excelerate accepts Master Card or Visa with the full name, credit card number, expiration date, CV number and billing address required for payment.

Please see our ITAR support flyer which details the ITAR and international business services we provide. Excelerate practices strict customer confidentiality. We will be pleased to sign a non-disclosure agreement as required to ensure your business information remains secure.



ITAR Training